

Idaho Board of Health and Welfare
Minutes
September 12, 2008

The Board of Health and Welfare convened at:
Lewiston State Office Building
1118 F Street, 3rd Floor Conference Room
Lewiston, Idaho

Board Members Present

Richard Roberge, M.D., Chairman
Richard Armstrong, Secretary
Dan Fuchs
Quane Kenyon
Darrell Kerby
Janet Penfold
Tom Stroschein
Stephen Weeg
Senator Patti Anne Lodge

Staff Present

Richard Schultz, Deputy Director, Health Services
David Taylor, Deputy Director, Support Services
Jeanne Goodenough, Deputy Attorney General
Michael Farley, Administrator, Division of Information Technology Services
Gary Moore, Hospital Administrator, State Hospital North
Elsie Boyd, Executive Assistant to the Director

Others Present

Zoe Cooley, Region 2 Mental Health Board

CALL TO ORDER

Following proper notice in accordance with Idaho Code Section 67-2343 and pursuant to call by the Chairman, the meeting of the Idaho Board of Health and Welfare was called to order by Dr. Richard Roberge, Chairman of the Board, at 8 a.m. Friday, September 12, 2008, at the Lewiston State Office Building, 1118 F Street, at Lewiston.

ROLL CALL

Richard Armstrong, Secretary, called the roll. Roll call showed nine members present. Absent and excused—Representative Sharon Block and Sara Stover. With seven voting members present, Chairman Roberge declared a quorum.

PUBLIC COMMENT PERIOD

Chairman Roberge opened the floor for public comment. There being none, the Board advanced to the next order of business.

ADOPTION OF BOARD MINUTES FROM THE MEETING HELD MAY 15, 2008

Motion: Quane Kenyon moved for adoption of the minutes of the meeting held May 15, 2008, as corrected.

Second: Dan Fuchs

Vote: Ayes: Kenyon, Kerby, Fuchs, Penfold, Roberge, Stroschein, Weeg--7
Nays: None

Motion carried.

ADOPTION OF BOARD MINUTES FROM THE MEETING HELD JULY 17, 2008

Because the July 17, 2008, meeting of the Board of Health and Welfare did not constitute a quorum, minutes were not adopted.

REPORT OF THE NOMINATING COMMITTEE

The nominating committee recommended Board officers remain the same for the upcoming year.

Motion: Darrell Kerby moved that the current officers of the Board of Health and Welfare continue in their positions for another year, that being Dr. Richard Roberge as Chairman and Janet Penfold as Vice Chairman.

Second: Tom Stroschein

Vote: Ayes: Kenyon, Kerby, Fuchs, Penfold, Roberge, Stroschein, Weeg--7
Nays: None

Motion carried.

DIVISION REPORTS

Support Services

- The annual Performance Evaluation Report, which was submitted to the Division of Financial Management and the Legislative Services Office, was provided. The information includes an overview of each division along with the prior year highlights, statutory responsibility, revenue and expenditures, and performance measures.
- The EPICS replacement project is scheduled for completion by June 30, 2009. Efforts by the project team since the last update provided the Board have been focused on configuring and modifying the core Case Management System, the statewide rollout of New Service Delivery business processes, finalizing eCaseFile, assisting a transition team in the Division of Information Technology Services to take over the care of the Case Management System when the project is complete, and preparing the 2010 maintenance and operations budget for the Case Management System.

- o The Division of Welfare has submitted a \$3.7 million decision unit for FY 2010 for the EPICS Implementation Maintenance. This includes \$2.1 million in one-time costs and \$1.6 million in ongoing funds.
- The Medicaid Management Information System (MMIS) is scheduled for full implementation on November 2, 2009. There is concern that Unisys will be unable to meet a scheduled October 21 deadline for the final delivery of the Design document for the MMIS /Electronic Document Management System (EDMS). Unisys has indicated they will still be able to meet the date, as well as the November 2009 implementation date, but the State project team is somewhat skeptical that a quality deliverable can be delivered on this date. In order to change this date, Unisys will need to do a change control form, and they have not indicated a need to do this. Additionally, the Department is waiting for federal approval on an "Advance Planning Document Update" budget request. This request is for funds to pay for the "Provider Re-Enrollment" aspect of the project.
- The Modernization of Child Support Project (MOCS) is scheduled for a June 30, 2009, completion. In July 2007, a decision unit was drafted to request funding to implement technology that would make the Child Support Program better equipped to meet their increasing caseload demands without increasing personnel. This will be accomplished through re-engineering current business processes and leveraging existing technology developed through the EPICS Replacement Project. One of the project's early accomplishments is a prototype proving that the exchange of information to child support from Vital Statistics can be automated resulting in decreased processing and postal costs. This project has a 12-month legislative appropriation timeline.
- The Department's original appropriation in 2009 was nearly \$1.9 billion. The 2010 request breaks the \$2 billion dollar barrier. The Maintenance of Current Operations (MCO) reflects some negative numbers because the Division of Welfare and the Division of Behavioral Health each had one-time funding awarded to them in 2009 which was not replaced in 2010. The largest increase from 2009 to 2010 is in Medicaid at \$228 million. The original general fund appropriation in 2009 was nearly \$587 million. The 2010 general fund request is just shy of \$647 million dollars. There has been some word that State revenues are off for the current fiscal year. While no official announcement has been made or guidance received, the current report provides some idea as to the challenges the Department would face if state agencies were asked to make adjustments to their 2010 budget requests.

Health Services

- The Bio Safety Level 3 (BSL3) laboratory remodel has been completed.
- A plan to increase immunization rates in 3-year-olds has been implemented. Goals include the implementation of a data-driven quality assurance review, promotion of the immunization registry, and a targeted media campaign. A focus will be placed on improving quality of care in physician offices.
- Medicaid received a national award for home and community-based services. Medicaid will implement payment at a higher rate for community-based or in-home support than to nursing homes.

- The remodel of Idaho State School and Hospital is under way. November 1 construction is expected to begin.
- The draft WICHE report has been released. The major recommendation is to privatize adult mental health services (children's mental health services are already privatized).

Family and Welfare Services

- Federal compliance requirements are currently being met in all critical Child Support performance areas.
- The Division of Welfare is performing at a higher level in the Benefit Programs than at any time since the 1986 implementation of EPICS.
- Federal standards for processing applications and redeterminations in all Benefit Programs are being met. The Department continues to process applications more quickly through a modification and improvement of business practices.
- A high accuracy in Food Stamp eligibility determinations has been achieved. Idaho is currently third in the nation for Food Stamp accuracy in closures and denials.
- The Division of Family and Community Services has initiated the implementation of automated eligibility determination for the Child Welfare Program. This will provide greater accuracy for eligibility determination and better reporting. This is one of the outstanding items from the most recent update from the 2005 Office of Performance Evaluations review.
- The career ladder for Child Welfare workers has been approved by the Idaho Division of Human Resources and is being implemented. The new positions provide more career options for workers and are factored at a higher salary than previous pay grades. This is an effort to reduce staff turnover in Child Welfare.
- A team has been convened to review and map activities of adoptions. This is the most cumbersome and documentation-intensive area of Child Welfare work resulting in unnecessary delays to permanency.
- The Division of Welfare, Division of Family and Community Services, and Idaho Health Districts are working to streamline daycare licensing and complaint investigation. In addition, they are working to identify costs associated with inspection duties completed by public health.
- The Idaho State School and Hospital is close to meeting timeframes for discharges. The Developmental Disabilities Program has established a crisis response protocol to prevent admissions and will begin training with providers on crisis management beginning in August.
- Idaho State School and Hospital and the Division of Behavioral Health have partnered to hire a forensic psychiatrist. The new State Hospital West will need psychiatric support. The Developmental Disabilities Program has a number of community-based clients who do not have good psychiatric care and the new staff physician will be asked to serve key clients who exhibit dangerous behaviors.

DIRECTOR'S REPORT

- The Regional Directors have been assigned a new role. The greatest need in the Department has been identified in Behavioral Health. The Department is charged in statute as the mental health authority and substance abuse authority. In order to put more effort into community-based mental health and substance abuse treatment, the role of the Regional Directors has been redirected to focus on behavioral health issues. The Regional Directors will continue to interface with their community and area legislators.
- The Legislature created the Health Quality Planning Commission from a group of providers and community leaders to determine what could be done to improve the effectiveness of the healthcare delivery system. The first phase resulting from that group's efforts is the Idaho Health Data Exchange (IHDE). The IHDE is an internet-based facility that will allow electronic movement of health information from a provider who delivered a service to a provider who is currently serving that patient. This allows full disclosure of a patient's information to the current physician. Over the next three years, all of Idaho providers will be connected. There is an opt-out provision for individuals who don't want to participate. The IHDE was formed as a non-profit and has hired an executive director, who will be payrolled through St. Luke's Regional Medical Center, will be housed at the Department. Operational costs will be paid by the users and will not be dependent on grants or State government.

CONFIRMATION OF MICHAEL FARLEY, ADMINISTRATOR, DIVISION OF INFORMATION TECHNOLOGY SERVICES

Michael Farley was presented to the Board as Administrator of the Information Technology Services Division. Mr. Farley's career with the Department has spanned 20 years, having held a variety of positions in information technology. He is well thought of and respected with Department employees and peers outside agency. Mr. Farley identified the biggest need as getting human resources in place in order to address technology needs and current projects. The confirmation of Mr. Farley will be considered at a future meeting.

Motion: Quane Kenyon moved that the Idaho Board of Health and Welfare confirm the appointment of Michael Farley as Administrator of the Division of Information Technology Services, Department of Health and Welfare.

Second: Tom Stroschein

Vote: Ayes: Kenyon, Kerby, Fuchs, Penfold, Roberge, Stroschein, Weeg--7
Nays: None

Motion carried.

CONFIRMATION OF GARY MOORE, HOSPITAL ADMINISTRATOR, STATE HOSPITAL NORTH

Gary Moore has been hired as Hospital Administrator at State Hospital North. Mr. Moore has over thirty years of healthcare experiences combining clinical, surgical, and

administrative responsibilities, in addition to overseeing a wide range of hospital constructions projects. The confirmation of Mr. Moore will be considered at the September meeting.

Motion: Darrell Kerby moved that the Idaho Board of Health and Welfare confirm the appointment of Gary Moore as Hospital Administrator at State Hospital North, Department of Health and Welfare.

Second: Stephen Weeg

Vote: Ayes: Kenyon, Kerby, Fuchs, Penfold, Roberge, Stroschein, Weeg--7
Nays: None

Motion carried.

VITAL STATISTICS, DOCKET NO. 16-0208-0801 (PENDING)

During the 2008 legislative session, the House Health and Welfare Committee approved Vital Statistics rule Docket No. 16-0208-0701, but requested the language in Section 850 of the rule be aligned with the language in Section 39-268, Idaho Code. This request was related to concerns on the part of some committee members that the use of the words "designate" and "designee" in the rule might inadvertently allow unqualified individuals to sign certificates of death and stillbirth. The rule changes in this docket address that concern. Specifically, the terms "designate" and "designee" are being changed to "designated associate" to mirror the terminology used in Section 39-268, Idaho Code.

Motion: Darrell Kerby moved that the Idaho Board of Health and Welfare adopt as pending, the rules in the "Vital Statistics Rules" chapter, as presented in the final proposal under Docket No. 16-0208-0801, with the rules becoming final and effective at the conclusion of the 2009 Legislative Session.

Second: Quane Kenyon

Vote: Ayes: Kenyon, Kerby, Fuchs, Penfold, Roberge, Stroschein, Weeg--7
Nays: None

Motion carried.

ADJOURNMENT

The next meeting of the Board of Health and Welfare is scheduled to be held November 20 and 21, 2008. There being no further business to come before the Board, Chairman Roberge adjourned the meeting at 11:50 a.m.